



Certified Treecare Safety Professional

Proctored Exam Registration Form

Choose Exam Dates Window (5 days):

_____ to _____
Beginning Date Ending Date

TCIA requires minimum five (5) business days notice to register a person for the exam.

What You Will Need for the CTSP Virtual Exam:

The exam will be proctored online using ProctorFree software.

Requirements:

- good internet / bandwidth connection
- quiet space
- headset or earbuds
- webcam
- Proper Photo ID to scan

Tablets and mobile devices are not supported.

The exam is closed book, except for the Z133 manual that may be used for reference. You may use note paper, pencils/pens and dedicated calculator

There is a three-hour limit for the exam.

If you have further questions, please call the CTSP Dept. (800) 733-2622 or email CTSP@tcia.org.

Exam Fee: \$57

Method of Payment

- Check Enclosed American Express
 Visa Discover
 Master Card

Card # _____ Exp. Date: _____

CVV code _____

Name (required for all methods of payments)

Authorized Signature (required for all methods of payment)

NOTE: TCIA cannot accept credit card information by email.

Dear CTSP Candidate,
We welcome you to attend a Proctored Virtual CTSP certification exam.

Submit this completed proctored exam registration form to TCIA along with either credit card information or a check.

To save time, this form can be faxed or emailed. Please write clearly.

Contact Information

Name _____

Company Name _____

Physical Address _____

City _____ State _____ Zip _____

Phone _____

Email _____

Cancellation Policy

If you fail to show up in the appointed window of time for your CTSP exam, you will forfeit your registration fee. If you must re-schedule, please call TCIA at least five business days in advance of the date you chose for your exam.

Equal Opportunity in Education and Training Programs Policy

The Tree Care Industry Association (TCIA) and Foundation do not unlawfully discriminate against any person on any basis prohibited by federal law, state law, or other applicable law, including without limitation, race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, or gender identity or expression. This policy covers all education and training programs of TCIA, including admission to education programs and contracting with program instructors. Inquiries concerning this policy should be directed to Robert Rouse, Chief Program Officer, 670 N. Commercial Street, Suite 201 Manchester, NH 03101; (603) 314-5380.



TREE CARE INDUSTRY ASSOCIATION

670 N. Commercial Street, Suite 201 Manchester, NH 03101

TEL (800)733-2622 | FAX 603-314-5386 | tcia.org/ctsp

Information valid as of **9/20/2023**