

## **CTSP CEU Manager Verification**

Name of CTSP requesting CEUs:

Name of Manager or Supervisor: (please print)

Date of Event/Activity: \_\_\_\_\_

Role of the CTSP (choose one):

Trainer / Content Developer

Attendee

**Time spent:** (not including meals or breaks)

(For Trainers: include time spent preparing and creating training material.)

**Description of Event / Activity:** 

"I certify that the above information is an accurate record of the training / event in which this CTSP participated."

Manager signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/

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